

## Staff Consultation Forum

3rd November 2010

Committee Room 3

### Attendees

Kerry Shorrocks  
John Robinson  
Margaret Bracey  
Caroline Gray  
Lorrae Hunter  
Carole Casey  
Lesley Boast  
Christina Corr  
Dee Levett  
Jacqui Hamilton  
Chris Carter  
Nigel Schofield

### Apologies

Bob Leverett  
Sue Graves

		Actions
1.	<b>Apologies</b>  As above.	
2.	<b>Minutes of Previous Meeting</b>  Telephony – The contract has now been signed and the new software has been installed. Details on the changes would be communicated to staff.  Minutes Agreed	
3.	<b>Shared Managed Services</b>  JR advised that staff briefings for staff that may be directly involved had taken place and others were planned.  District councils are able to opt in to the framework and NHDC will be considering the benefits of this in the new year. Herts County Council are leading on the SMS framework and SERCO had been awarded the contract which covers elements of JR, IT, Customer Services, Financial Transactions and Facilities Management.  The start date of the contract for HCC will be 1st April 2011.  Details of the SMS specification and a copy of the slides from the	

	<p>staff briefings are available on the intranet. Link attached below.</p> <p><a href="http://srvinternet01.north-herts.gov.uk/intracontent/index/corporate_main/pathfinder.htm">http://srvinternet01.north-herts.gov.uk/intracontent/index/corporate_main/pathfinder.htm</a></p>	
4.	<p><b>NHDC Update</b></p> <p>JR reminded SCF of the dates for the rest of the Budget briefings planned for 11<sup>th</sup> November, 16<sup>th</sup> November and 19<sup>th</sup> November. JR advised that all staff should be encouraged to attend the briefings.</p> <p>It would take time to understand the impact of the Comprehensive Spending Review, until further detailed information for local authorities which should be available Christmas/new year. Staff will be updated as soon as possible on the implications of this review.</p> <p>Member Budget workshops have taken place and proposals will go to a Cabinet meeting in due course.</p> <p>Works on Howard Park and Gardens have now started.</p> <p>Feedback from “Tell JC” – A paper has been reported to CMT and feedback will be provided in due course.</p> <p>Update on Recycling – DK to be invited to the SCF meeting on 1<sup>st</sup> December.</p>	
6.	<p><b>Office Accommodation</b></p> <p>KS advised that home-working forms and applications were currently being looked at. Around 80 partial home-working requests had been received.</p> <p>KS advised that home-working set up payments would not be processed in time for November payroll.</p> <p>IT cabling works had now started with temporary moves taking place this week. Property Services will contact teams due to move to discuss requirements.</p> <p>Target date for completion of moves – 31<sup>st</sup> December 2010.</p>	
9.	<p><b>Employee Queries</b></p> <p>It was asked why the statue of Saffo was going back into Howard Park Gardens. JR advised that this was an important historical feature of the park and part of the restoration programme agreed with the Heritage Lottery Fund</p>	

	A query was raised that if a member of staff was reluctant to ask a question during the budget briefing session, would there be another channel for them to go through. It was advised that members of staff could approach Heads of Service or Strategic Directors direct or could raise queries via a SCF representative .	
10.	<b>Any Other Business</b>  None	

**Chair for next meeting :**

**Date of next meeting :** 1st December 2010  
Committee Room 3  
2.30pm to 4pm